

**RETIREMENT ASSISTANCE FUND  
OF THE CANADIAN REFORMED CHURCHES**

**MINUTES OF A MEETING HELD ELECTRONICALLY  
ON DECEMBER 7, 2019**

**FOR THE PURPOSE OF CONSIDERING AND APPROVING  
A NEW CONSTITUTION AND BYLAWS**

Present: Leo Kampen (representing Ebenezer CaRC)  
Bernie Kottelenberg (representing CaRC of Orangeville)  
Dwayne Leffers (representing Immanuel CaRC – Edmonton)  
Fred Stoffels (representing CaRC Smithville)  
Steve Vander Molen (representing 23 members by proxy) – in person  
Dr Jack Visscher, chairman of the Board of Governors – in person  
Chester Baarda, secretary to the Board of Governors – in person

The meeting was opened at 10:15am by Dr Visscher who read Psalm 113, followed by prayer.

Those attending were welcomed and the purpose of the meeting was reiterated, i.e., that we should consider the new constitution and bylaws distributed on November 4, 2019, which are an update from the governance document originally submitted and tentatively approved at our tri-annual meeting in May, 2019. A brief outline of the pertinent changes was given. It is recognized that there may yet be some minor housekeeping changes that may present themselves and it is suggested that they should be forwarded to br. Vander Molen. These will be aggregated and it is proposed that they be presented for approval at the next meeting of the Fund.

At this point we lost contact with br. Leffers.

The chairman then asked the remaining participants whether or not they were in favour of adopting the updated constitution and bylaws; each of the member representatives indicated in the affirmative and all of the 23 proxies also were voted in the affirmative. Accordingly, the updated constitution and bylaws as delivered to the members on November 4, 2019 was declared to have been passed.

After closing prayer by Dr Visscher, the meeting was adjourned at 10:30am.

Minutes prepared by Steve Vander Molen, administrator